



VPAR AGENT DELETION & ADDITION FORM

\$100.00 REINSTATEMENT-TRANSFER/ FEE

Agent's Name _____

Agent's Email _____

Real Estate License # _____

Office Name _____

Office Address _____

BROKER OR OFFICE MANAGER SIGNATURE _____

CHECK APPROPRIATE BOX:

AGENT HAS LEFT YOUR OFFICE { }

License returned to state License transferring

AGENT NEW TO YOUR OFFICE { } Please have agent call with credit card or mail check.

Reinstatement Transferring New Agent

All agents transferring to your office from an office within the VPAR, reinstating membership or coming out of referral are required to pay the transfer/reinstatement fee and all payments due to VPAR at the time of transfer or reinstatement.

*All new or transferring agents are required to complete the VPAR REALTOR® Application. Applications are available at the Board office or www.VPAR.org.

Please use this form for **every** agent that is **coming** to or **leaving** your office. We must have permission from your office to accept or terminate an agent. Fax to: 757-596-3911